

Volunteer/Staff Ministry Application and Acknowledgement

This application form is to be completed by all employees and those desiring a volunteer ministry position involving the supervision or custody of children and/or youth. This form will be completed at the onset of ministry and resubmitted every three years. It is being used to help the church provide a safe and secure environment for children and youth who participate in our programs and use our facilities.

Today's Date

First Name

Middle Name

Last Name

Email

Confirm Email

Primary Phone

Occupation

Place of Employment

Address History (if less than 5 years at current residence)

Current Address (Not PO Box)

City

State

ZIP Code

Social Security Number

Birthdate (MM/DD/YYYY)

Volunteer Role at DCPC

Children and Youth Leadership History

DCPC Member Since:

List name and address of other churches you attended regularly during the last five years.

What leadership/volunteer experience have you had with children/youth?
(Be specific, where possible include dates and place if not at DCPC.)

Please list any other DCPC ministries in which you are involved.

Driving For DCPC (Complete if you will be driving for DCPC.)

Will you have driving responsibilities as an employee or volunteer? YES NO

Describe Driving Responsibilities

Driver's License Number

State

Have you ever been convicted of or pled guilty or nolo contendere (no contest) to traffic violation(s) in the last five years?

If yes, please describe all convictions for the past five years and any conviction resulting in the suspension of your license, whether or not within the past five years.

Medical Training and Supervision

Do you have any medical training or are you CPR certified?

References

1) Personal - Institutional Reference (Church, school, youth sports team, boy/girls scouts, etc...), Must be over 18 years old and not related to you.

Name, Address,
Email, Cell Phone
Relationship

2) Personal - General Reference, Must be over 18 years old and not related to you.

Name, Address
Email, Cell Phone
Relationship

The questions listed below are necessary in order to help ensure a safe and secure environment for our children and for the protection of our volunteer and/or paid staff. All information is held strictly confidential.

Please answer these questions. If you have any concerns regarding the questions, please consult with the staff member for the appropriate age group:

Have you been convicted for the use or sale of illegal drugs? YES NO

Have you been arrested for a criminal offense other than a minor traffic violation?
YES NO

Have you ever been denied participation in supervising youth activities in any organization?
YES NO

Please explain below if there are any yes answers above.

Applicant's Acknowledgement

The information contained in this application is correct and complete to the best of my knowledge. I authorize any references, churches, or other organizations listed in this application to give you any information they may have (including employer's opinions) regarding my character and fitness for working with children or youth and I hereby release all such references, churches, or other organizations from liability for damages of whatever kind or nature that may result from furnishing such evaluations to you. I waive any right I

may have to inspect any information provided about me by any person or organization identified by me in this application.

Should my application be accepted, I acknowledge receipt of and agree to follow the Child, Youth and Vulnerable Adult Protection Policy and to refrain from inappropriate conduct in the performance of my services on behalf of the church. I understand that any violation of this Code of Conduct or misrepresentation of information that I have provided may result in termination of employment or volunteer service with children/youth.

I have no past conviction of or pending proceeding addressing an allegation of child abuse or neglect.

I authorize that a Criminal and Civil Records Check be conducted on me and that any information which pertains to any record of convictions contained in police files or any criminal or civil file maintained on me, whether state or local, be released to the church. In so authorizing, I release any law enforcement agencies, Davidson College Presbyterian Church or those individuals receiving the results of the check from any and all liability resulting from such disclosure.

I further state that I have carefully read the foregoing release and know the contents thereof and I sign this release as my own free act in exchange for the opportunity to serve as an DCPC employee or volunteer. My signature confirms my understanding and agreement to this legally binding agreement. I understand that the personal information will be held confidential by the professional church staff.

I recognize that the organization to which this application is being submitted is relying on the accuracy of the information contained herein. Accordingly, I attest and affirm that all of the information that I have provided is absolutely true and correct.

I authorize Davidson College Presbyterian Church to contact any person or entity listed in this application, and I further authorize any such person or entity to provide the organization with information, opinions, and impressions relating to my background or qualifications.

I voluntarily release Davidson College Presbyterian Church and any such person or entity listed herein from liability involving the communication of information relating to my background or qualifications. I further authorize the organization to conduct a criminal background investigation.

I have read the statement above. *

Signature

Today's Date